



<https://jobroll.govhelp.in/job/zomato-recruitment-2023-jobs-near-me-accounts-payable-post/>

Zomato Recruitment 2023 – Jobs Near Me – Accounts Payable Post

Hiring organization
Zomato

Job Location

India
Remote work from: India

Date posted
August 14, 2023

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Valid through
31.12.2023

Base Salary

USD 38,000 - USD 42,000

APPLY NOW

Qualifications

12th Passed & Graduate

Employment Type

Full-time

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Description

Zomato Recruitment 2023

The Accounts Payable Associate is responsible for the timely and accurate processing of invoices for goods and services received by Zomato. This includes verifying the accuracy of invoices, matching them to purchase orders, and ensuring that payments are made on time. The Accounts Payable Associate will also work with vendors to resolve any payment issues.

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Zomato Jobs Near Me

Responsibilities:

- Process invoices for goods and services received by Zomato.
- Verify the accuracy of invoices.
- Match invoices to purchase orders.
- Ensure that payments are made on time.
- Work with vendors to resolve any payment issues.
- Maintain accounts payable records.
- Prepare monthly reports on accounts payable activity.
- Assist with other accounting tasks as needed.

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Zomato Careers

Skills:

- Strong attention to detail.
- Excellent problem-solving skills.
- Ability to work independently and as part of a team.
- Proficient in Microsoft Excel and other accounting software.
- Experience with accounts payable software is a plus.

Qualifications:

- Bachelor's degree in accounting or a related field.
- 1-2 years of experience in accounts payable.
- Strong knowledge of accounting principles and procedures.
- Ability to work independently and as part of a team.

Important Links **Find the Link in [Apply Now](#) Button**

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