



<https://jobroll.govhelp.in/job/vi-hiring-in-jobs-fast-job-sales-coordinator-in-vi/>

## Vi Hiring in Jobs – Fast Job – Sales Coordinator In Vi

### Job Location

India  
Remote work from: IND

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### Base Salary

USD 13 - USD 28

### Qualifications

10th/12th Passed

### Employment Type

Full-time

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### Description

## Vi Hiring in Jobs

Join our team at Vi as a Sales Coordinator and be a key player in our journey to deliver unparalleled customer satisfaction and business growth. We are looking for a self-motivated and organized professional to support our sales team in achieving their targets.

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### Vi Careers

#### Responsibilities:

##### 1. Sales Support:

- Collaborate with the sales team to ensure smooth day-to-day operations, providing crucial administrative support.
- Manage and respond to customer inquiries, ensuring prompt and accurate resolution of issues to enhance overall customer satisfaction.
- Assist in the preparation of sales presentations, proposals, and contracts to showcase our products and services effectively.

##### 2. Data Management:

- Maintain accurate and up-to-date records of customer interactions, transactions, and activities using our CRM system.
- Analyze sales data to identify trends, opportunities, and potential challenges, providing valuable insights to the sales team for strategic decision-making.

### Hiring organization

Vi

### Date posted

January 31, 2024

### Valid through

31.08.2024

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- Generate comprehensive reports on sales performance, helping the team to track progress and make informed adjustments to achieve targets.

### 3. **Communication and Coordination:**

- Act as a liaison between the sales team and other internal departments, fostering seamless communication and collaboration.
- Coordinate logistics for sales events, meetings, and conferences to ensure a well-organized and professional representation of the company.
- Communicate product updates, pricing changes, and other relevant information to the sales team in a timely and clear manner.

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### **Vi Jobs Near Me**

#### **Skills & Qualifications:**

- Bachelor's degree in Business Administration, Marketing, or a related field.
- Strong academic background with a minimum GPA of 3.0 on a 4.0 scale.
- Excellent analytical and problem-solving skills, coupled with a positive and collaborative attitude.

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