

Tech Mahindra Recruitment 2023 – Jobs Near Me – Call Center Representative Post

Hiring organization
Tech Mahindra

Job Location

India
Remote work from: India

Date posted
August 28, 2023

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Valid through
31.12.2023

Base Salary

USD 28,000 - USD 32,000

APPLY NOW

Qualifications

10th,12th

Employment Type

Full-time

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Description

Tech Mahindra Recruitment 2023

The Call Center Representative is responsible for providing excellent customer service to Tech Mahindra's clients. This includes answering phone calls, responding to emails, and resolving customer issues in a timely and efficient manner. The ideal candidate will have strong communication and problem-solving skills, as well as the ability to work independently and as part of a team.

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Tech Mahindra Jobs Near Me

Responsibilities:

- Answer phone calls and respond to emails from customers in a friendly and professional manner
- Gather customer information and troubleshoot problems
- Escalate customer issues to the appropriate level as needed
- Maintain accurate records of customer interactions
- Follow up with customers to ensure their satisfaction
- Participate in training and development programs

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Tech Mahindra Careers

Skills:

- Excellent communication skills (verbal and written)
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
- Ability to work independently and as part of a team

- Strong customer service skills
- Attention to detail
- Ability to handle multiple tasks simultaneously

Qualifications:

- High school diploma or equivalent
- 1-2 years of call center experience preferred
- Strong communication and problem-solving skills
- Ability to work independently and as part of a team
- Excellent customer service skills

Important Links Proficiency in Microsoft Office Suite

Find the Link in [Apply Now](#) Button

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