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P&G Recruitment 2023 - All India Jobs - Purchasing Staff Post

Hiring organization
P&G

Job Location

India
Remote work from: India

Date posted
August 23, 2023

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Valid through
31.12.2023

Base Salary

USD 14,000 - USD 20,000

APPLY NOW

Qualifications

12th Passed

Employment Type

Full-time

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Description

P&G Recruitment 2023

The Purchasing Staff position is responsible for supporting the Purchasing team in all aspects of the purchasing process, from sourcing and negotiating with suppliers to managing contracts and ensuring on-time delivery of goods and services. The ideal candidate will have a strong understanding of supply chain management, as well as experience in negotiation and relationship building.

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P&G Careers

Responsibilities:

- Source and qualify suppliers for a variety of goods and services
- Negotiate contracts with suppliers
- Manage supplier relationships
- Monitor inventory levels and order quantities
- Track shipments and ensure on-time delivery
- Conduct market research and identify cost-saving opportunities
- Provide support to other members of the Purchasing team

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Skills and Qualifications

- Bachelor's degree in business administration, supply chain management, or a related field
- 1-3 years of experience in purchasing or a related field
- Strong understanding of supply chain management principles
- Experience in negotiation and relationship building
- Excellent analytical and problem-solving skills
- Proficient in Microsoft Office Suite

Important Links Ability to work independently and as part of a team **Find the Link in [Apply Now](#) Button**

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