Mankind Job Alert - Mankind Latest Job - Remote Jobs For Pharmacy Assistant Post

Job Location

India

Remote work from: IN

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Base Salary

USD 15 - USD 31

Qualifications

Graduate

Employment Type

Full-time

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Description

Mankind Recruitment 2024

We're seeking a dedicated and reliable Pharmacy Assistant to join our remote team. In this role, you'll assist our pharmacists with various tasks, ensuring the smooth and efficient operation of our pharmacy services. Your responsibilities will include processing prescriptions, verifying medication accuracy, interacting with patients, and maintaining accurate inventory records. You'll also play a key role in providing exceptional customer service, ensuring patients have a positive experience when interacting with Mankind Pharma.

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Responsibilities:

- Process incoming prescriptions accurately and efficiently.
- Verify medication details, ensuring dosage, form, and instructions match the prescription.
- Prepare medications for dispensing according to pharmacist instructions.
- · Maintain accurate and organized inventory records.
- Interact with patients by phone or email, answering questions about medications and providing general pharmacy information.
- Provide exceptional customer service, ensuring a positive and helpful experience for all patients.
- Assist pharmacists with other pharmacy-related tasks as needed.
- Stay up-to-date on medication information and best practices by attending training sessions.
- Maintain a clean and organized work environment.

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Hiring organization

Mankind

Date posted

March 17, 2024

Valid through

31.08.2024

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Mankind Careers

Skills:

- High school diploma or equivalent.
- Pharmacy Technician certification or experience in a pharmacy setting is a plus.
- Strong understanding of basic medical terminology.
- Excellent organizational skills and attention to detail.
- Proficient in computer skills, including Microsoft Office Suite (Word, Excel, Outlook).
- Ability to work independently while also being a team player.
- Excellent communication and interpersonal skills.
- Strong commitment to providing exceptional customer service.

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