



<https://jobroll.govhelp.in/job/lenskart-recruitment-2023-jobs-near-me-front-office-staff-post/>

## Lenskart Recruitment 2023 – Jobs Near Me – Front Office Staff Post

**Hiring organization**  
Lenskart

### Job Location

India  
Remote work from: India

**Date posted**  
August 29, 2023

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**Valid through**  
31.12.2023

### Base Salary

USD 14,000 - USD 18,000

APPLY NOW

### Qualifications

12th Passed

### Employment Type

Full-time

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### Description

## Lenskart Recruitment 2023

The Front Office Staff is responsible for providing excellent customer service to Lenskart customers. This includes greeting customers, answering questions, processing orders, and resolving any issues that may arise. The Front Office Staff must also be able to maintain a clean and organized front office area.

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### Lenskart Careers

#### Responsibilities:

- Greet customers and answer questions in a friendly and helpful manner
- Process orders and payments accurately
- Resolve customer issues in a timely and efficient manner
- Maintain a clean and organized front office area
- Perform other duties as assigned

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### Lenskart Jobs Near Me

#### Skills and Qualifications:

- Excellent customer service skills
- Strong communication skills

- Ability to work independently and as part of a team
- Attention to detail
- Ability to maintain a positive attitude

High school diploma or equivalent

**Important Links** Find the Link in [Apply Now](#) Button

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