

## Infosys Recruitment 2023 - All India Jobs - Marketing Assistant Post

**Hiring organization**  
Infosys

### Job Location

India  
Remote work from: India

**Date posted**  
August 17, 2023

**Valid through**  
31.12.2023

### Base Salary

USD 23,000 - USD 30,000

APPLY NOW

### Qualifications

12th Passed

### Employment Type

Full-time

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### Description

## Infosys Recruitment 2023

The Marketing Assistant is responsible for providing administrative support to the Marketing team. This includes tasks such as managing calendars and schedules, preparing presentations, and creating marketing materials. The Marketing Assistant will also be responsible for conducting market research and analyzing data to help the team develop and execute marketing campaigns.

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### Infosys Careers

#### Responsibilities:

- Manage calendars and schedules for the Marketing team
- Prepare presentations and reports
- Create marketing materials, such as brochures, flyers, and email campaigns
- Conduct market research and analyze data
- Support the Marketing team with other administrative tasks as needed

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### Infosys Jobs Near Me

#### Skills:

- Strong communication and interpersonal skills
- Proven track record of success in sales
- Ability to work independently and as part of a team
- Ability to meet and exceed sales goals
- Proficiency in Microsoft Office Suite

**Qualifications:**

- Bachelor's degree in marketing, communications, or a related field
- 1-2 years of experience in marketing or a related field
- Strong written and verbal communication skills
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)
- Experience with social media marketing a plus

**Important Links** Ability to work independently and as part of a team **Find the Link in [Apply Now](#) Button**

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