

HDFC Bank Recruitment 2023 – Jobs Near Me – Help Desk Post

Hiring organization
HDFC Bank

Job Location

India
Remote work from: India

Date posted
August 26, 2023

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Valid through
31.12.2023

Base Salary

USD 18,000 - USD 25,000

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

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Description

HDFC Bank Recruitment 2023

The Help Desk Executive is responsible for providing technical support to HDFC Bank customers via phone, email, and chat. This includes resolving customer issues, providing information about products and services, and troubleshooting technical problems.

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HDFC Bank Jobs Near Me

Responsibilities:

- Answer customer calls, emails, and chat messages in a timely and efficient manner
- Use a variety of tools and resources to resolve customer issues
- Provide information about HDFC Bank products and services
- Troubleshoot technical problems
- Escalate complex issues to the appropriate team
- Maintain accurate records of customer interactions
- Stay up-to-date on product and service changes

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HDFC Bank Careers

Skills:

- Excellent customer service skills
- Strong technical skills

- Ability to work independently and as part of a team
- Excellent communication skills
- Ability to work under pressure
- Proficiency in Microsoft Office Suite
- Experience with customer service software

Qualifications:

- Bachelor's degree in computer science, information technology, or a related field
- 1-2 years of experience in a customer service role
- Strong technical skills
- Excellent customer service skills

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