

Google Recruitment 2023 – All India Jobs – Customer Care Executive Post

Hiring organization
Google

Job Location

India
Remote work from: India

Date posted
August 28, 2023

Valid through
31.12.2023

Base Salary

USD 23,000 - USD 31,000

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Qualifications

High school Diploma

Employment Type

Full-time

Description

Google Recruitment 2023

The Customer Care Executive is responsible for providing excellent customer service to Google customers via phone, email, chat, and social media. This includes resolving customer issues, answering questions, and providing product and service information. The ideal candidate will have a strong customer service and problem-solving skills, as well as the ability to work independently and as part of a team.

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Responsibilities:

- Answer customer inquiries via phone, email, chat, and social media
- Resolve customer issues in a timely and efficient manner
- Provide product and service information to customers
- Work with other departments to resolve complex customer issues
- Maintain accurate records of customer interactions
- Stay up-to-date on Google products and services

Google Careers

Skills:

- Strong customer service skills
- Excellent communication skills (verbal and written)
- Problem-solving skills
- Ability to work independently and as part of a team

- Ability to work under pressure
- Strong attention to detail
- Cultural sensitivity
- Ability to work flexible hours, including evenings and weekends

Qualifications:

- High school diploma or equivalent
- 1-2 years of customer service experience
- Proficiency in Microsoft Office Suite
- Bilingual (English/Spanish) a plus

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