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Ecom Express Recruitment 2023 – Jobs For Freshers – Executive Posts

Hiring organization
Ecom Express

Job Location

India
Remote work from: India

Date posted
August 11, 2023

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Valid through
31.12.2023

Base Salary

USD 16,000 - USD 30,000

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Qualifications

12th Passed

Employment Type

Full-time

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Description

Ecom Express Recruitment 2023

The Executive is responsible for the day-to-day operations of a delivery center, ensuring that all shipments are delivered on time and in good condition. The Executive will also be responsible for managing a team of delivery associates and ensuring that they are properly trained and equipped to do their jobs.

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Ecom Express Jobs Near Me

Responsibilities:

- Manage the day-to-day operations of a delivery center, including scheduling, routing, and tracking shipments.
- Ensure that all shipments are delivered on time and in good condition.
- Manage a team of delivery associates, including training, development, and performance management.
- Oversee the use of delivery equipment and supplies.
- Work with customers to resolve any issues that may arise with their shipments.
- Maintain accurate records of all shipments.
- Comply with all company policies and procedures.

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Ecom Express Careers

Skills:

- Strong organizational and time management skills.
- Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Ability to handle multiple tasks simultaneously.
- Proficient in Microsoft Office Suite.
- Experience with delivery management software.

Qualifications:

- Bachelor's degree in business administration or a related field.
- 3+ years of experience in logistics or a related field.
- Experience in managing a team of employees.
- Strong analytical and problem-solving skills.

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