Dabur Recruitment 2023 – All India Jobs – Data Entry Post

Hiring organization
Dabur

Job Location
India
Remote work from: India

Date posted
August 23, 2023

(adsbygoogle = window.adsbygoogle || []).push({});

Valid through
31.12.2023

Base Salary
USD 20,000 - USD 25,000

APPLY NOW

Qualifications
Graduate

Employment Type
Full-time

(adsbygoogle = window.adsbygoogle || []).push({});

Description

Dabur Recruitment 2023

The Data Entry Operator is responsible for entering data into Dabur's computer systems. This includes a variety of tasks, such as entering customer orders, product information, and financial data. The Data Entry Operator must be accurate and efficient, and must be able to follow instructions carefully.

(adsbygoogle = window.adsbygoogle || []).push({});

Dabur Jobs Near Me

- **Responsibilities:**

    - Enter data into Dabur's computer systems
    - Verify the accuracy of data entry
    - Follow all company policies and procedures
    - Communicate with other departments as needed
    - Maintain a clean and organized work area
    - Meet all deadlines

(adsbygoogle = window.adsbygoogle || []).push({});

Dabur Careers

- ## Skills:

    - Excellent typing skills (at least 40 wpm)

- Ability to work independently and as part of a team
- Attention to detail
- Ability to follow instructions carefully
- Excellent communication skills
- Proficiency in Microsoft Office Suite

Qualifications:

- High school diploma or equivalent
- 1+ year of experience in data entry
- Strong typing skills
- Attention to detail
- Ability to follow instructions carefully
- Excellent communication skills
- Proficiency in Microsoft Office Suite

Important Links **Find the Link In [Apply Now](#) Button**

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});