



<https://jobroll.govhelp.in/job/capgemini-recruitment-2023-all-india-jobs-purchasing-staff-post/>

## Capgemini Recruitment 2023 – All India Jobs – Purchasing Staff Post

**Hiring organization**  
Capgemini

### Job Location

India  
Remote work from: India

**Date posted**  
August 8, 2023

**Valid through**  
31.12.2023

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### Base Salary

USD 14,000 - USD 20,000

APPLY NOW

### Qualifications

12th Passed

### Employment Type

Full-time

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### Description

## Capgemini Recruitment 2023

The Purchasing Staff position is responsible for supporting the procurement team in all aspects of the procurement process, from sourcing and negotiation to contract management and supplier relationship management. The ideal candidate will have a strong understanding of procurement principles and practices, as well as excellent communication and negotiation skills.

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## Capgemini Careers

### Responsibilities:

- Source and negotiate contracts with suppliers
- Manage supplier relationships
- Monitor supplier performance
- Track and analyze procurement data
- Prepare reports and presentations
- Support the procurement team with other tasks as needed

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## Capgemini Jobs Near Me

### Skills and Qualifications:

- Bachelor's degree in business administration, supply chain management, or a related field
- 2+ years of experience in procurement
- Strong understanding of procurement principles and practices
- Excellent communication and negotiation skills
- Proficient in Microsoft Office Suite
- Ability to work independently and as part of a team

**Important Links**

Ability to meet deadlines and work under pressure

**Find the Link in [Apply Now](#) Button**

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