Bharatpe Recruitment 2024 – Latest Job – Client Service Specialist Post

Hiring organization
Bharatpe

Job Location
India
Remote work from: India

Date posted
January 11, 2024

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Valid through
31.08.2024

Base Salary
USD 17,300 - USD 22,800

APPLY NOW

Qualifications
12th Passed

Employment Type
Full-time

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Description

Bharatpe Recruitment 2024

In this dynamic role, you'll be the first line of contact for our valued clients, serving as their dedicated point of support. You'll actively listen to their needs, provide prompt and accurate information, and proactively resolve any issues they may encounter. By consistently delivering exceptional service, you'll play a crucial role in building long-lasting client relationships and driving business growth.

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Bharatpe Careers

Responsibilities:

- Respond to client inquiries promptly and professionally via phone, email, and chat, ensuring clear and concise communication.
- Proactively identify and address client needs, going above and beyond to exceed expectations.
- Research and resolve client issues by providing accurate information, troubleshooting problems, and escalating complex matters as needed.
- Maintain accurate and up-to-date client records using our internal system.
- Build positive relationships with clients by actively listening, demonstrating empathy, and fostering trust.
- Contribute to ongoing team efforts by sharing best practices, participating in training sessions, and providing feedback.

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Bharatpe Jobs Near Me

Skills:

- Excellent communication, interpersonal, and problem-solving skills.
- Strong written and verbal communication skills with a focus on clarity and professionalism.
- Ability to prioritize tasks and work independently in a fast-paced environment.
- Proficiency in Microsoft Office Suite and CRM software preferred.
- Bachelor's degree in any field desired. (Freshers with strong communication and problem-solving skills are welcome)

Important Links **Find the Link in** [Apply Now](#) **Button**

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