Bandhan Bank Career 2023 – Bank Jobs – Purchasing Staff Post

Hiring organization
Bandhan Bank

Job Location
India
Remote work from: India

Date posted
August 14, 2023

Valid through
31.12.2023

(adsbygoogle = window.adsbygoogle || []).push({});

Base Salary
USD 17,000 - USD 23,000

APPLY NOW

Qualifications
12th Passed & Graduate

Employment Type
Full-time

(adsbygoogle = window.adsbygoogle || []).push({});
(adsbygoogle = window.adsbygoogle || []).push({});

Description

Bandhan Bank Recruitment 2023

The Purchasing Staff is responsible for supporting the procurement team in all aspects of the procurement process, from sourcing and negotiating contracts to managing supplier relationships and ensuring compliance with Bandhan Bank's procurement policies and procedures.

(adsbygoogle = window.adsbygoogle || []).push({});

Bandhan Bank Careers

Responsibilities:

- Source and negotiate contracts with suppliers for goods and services required by Bandhan Bank.
- Manage supplier relationships and ensure that suppliers meet Bandhan Bank's quality, delivery, and pricing standards.
- Monitor and track supplier performance and take corrective action as needed.
- Ensure compliance with Bandhan Bank's procurement policies and procedures.
- Assist with the development and implementation of procurement strategies.
- Provide administrative support to the procurement team.

(adsbygoogle = window.adsbygoogle || []).push({});

Bandhan Bank Jobs Near Me

Skills and Qualifications:

- Bachelor's degree in business administration or a related field.
- 2+ years of experience in procurement or a related field.
- Strong analytical and problem-solving skills.
- Excellent written and verbal communication skills.
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).
- Experience with procurement software systems.
- Ability to work independently and as part of a team.
- Strong attention to detail and accuracy.

Important Links **Find the Link in Apply Now Button**

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});